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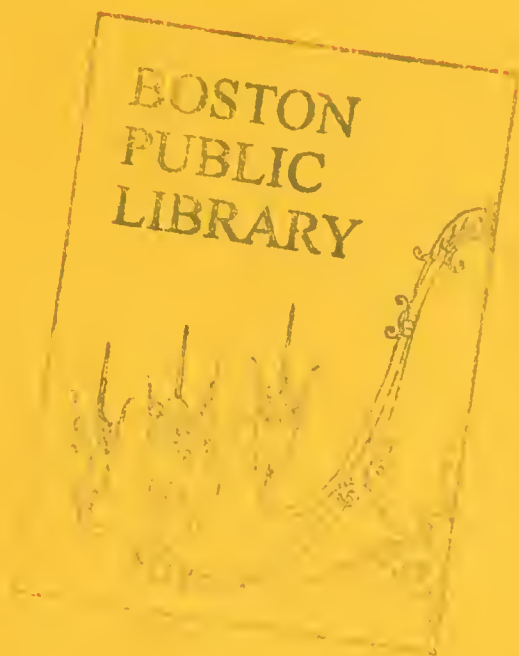
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AN APPLICATION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
FOR A COMPREHENSIVE PLANNING ASSISTANCE GRANT

THE FORMULATION OF A BOSTON COMMUNITY DEVELOPMENT PROGRAM

CITY OF BOSTON
KEVIN H. WHITE, MAYOR
ROBERT T. KENNEY, DIRECTOR
BOSTON REDEVELOPMENT AUTHORITY

FEBRUARY, 1972

.P.A.

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The Formulation of a Boston Community Development Program

An Application to the Department of Housing
and Urban Development for a Section 701
Comprehensive Planning Assistance Program.

Prepared by the Boston Redevelopment
Authority for the City of Boston at the
request of Mayor Kevin H. White.

February, 1972

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- I. Letters of Transmittal
- II. Overall Program Design
- III. Annual Work Program Summary
- IV. Annual Grant Budget
- V. Organizational Characteristics Statement
- VI. Review Comments
- VII. Compliance with HUD Civil Rights
- VIII. Resolution Authorizing Filing of Application



CITY OF BOSTON
OFFICE OF THE MAYOR
CITY HALL, BOSTON

KEVIN H. WHITE
MAYOR

M. Daniel Richardson, Jr.
Area Director
Department of Housing and Urban Development
Bullfinch Building
15 New Chardon Street
Boston, MA

Dear Mr. Richardson:

On December 21, 1971, I forwarded a copy of a preliminary proposal for a Comprehensive Planning Assistance Program to your office and indicated the City of Boston's intention to file a formal application under this program.

My office has reviewed the program and application which has been prepared at my request by the Boston Redevelopment Authority. The activities proposed to be carried out under this program are of critical importance in achieving the objectives of my administration and in providing support to the program planning activities of my office and the Boston Redevelopment Authority.

I urge favorable review of this application and request that this program be funded at the earliest possible date.

Sincerely,

Kevin H. White
Mayor

cc: Robert Kenney
Robert Weinberg

Boston Redevelopment Authority

City Hall
Room 900, 1 City Hall Square
Boston, Massachusetts 02201
Telephone (617) 722-4300

Robert T. Kenney / Director

M. Daniel Richardson, Jr.
Area Director
Department of Housing and Urban Development
15 New Chardon Street
Boston, MA

Dear Mr. Richardson:

Submitted herewith are an original and five copies of an application for a Comprehensive Planning Assistance Program grant. This application is being filed, at the request of Mayor Kevin H. White, by the Boston Redevelopment Authority in its capacity as the Boston Planning Board. Authorization to file the application was approved by the members of the Boston Redevelopment Authority Board on January 27, 1972.

The enclosed application was prepared in consultation with your staff and in accordance with the guidelines and requirements of the Department of Housing and Urban Development's Comprehensive Planning Assistance Program.

As part of the Overall Program Design contained in this application, the Annual Work Program requests a grant in the amount of \$200,000 for the twelve-month period beginning with the date of approval of this application. The major emphasis of this first-year work program will be placed upon the formulation of a Boston Community Housing Development Program. Other activities will be undertaken in support of the development of this program.

As has been indicated to you, the City of Boston and the Boston Redevelopment Authority regard this program as critical in achieving our mutual objectives. I, therefore, urge your favorable review of this application and look forward to its approval and funding.

Sincerely,

Robert T. Kenney
Director

cc: Kevin H. White, Mayor

M. Daniel Richardson, Jr.
Department of Housing and Urban Development
Area Office
Bullfinch Building
15 New Chardon Street
Boston, MA 02114

Dear Mr. Richardson:

On Friday, December 17, staff from your office met with representatives of the City and the Boston Redevelopment Authority for the purpose of discussing a proposal for a Comprehensive Planning Assistance Program grant.

Subsequent to this meeting, I reviewed the proposal with Robert Weinberg and Robert Kenney, particularly in relation to urgent needs of my administration and the program planning needs of various city departments. It is my opinion that this proposal reflects these needs and is appropriately directed toward the objective of formulating a Community Development Program for the City of Boston.

I have requested Mr. Kenney to direct the staff of the Boston Redevelopment Authority, in its capacity as the City's Planning Board, to prepare a formal application for funding under the Comprehensive Planning Assistance Program to seek the necessary state and local approvals and to file this application on behalf of my office. I anticipate that this will be completed during January, 1972.

For your information, I am enclosing a copy of the preliminary proposal which has been discussed with your staff. Based upon these discussions, minor program revisions are being made and the final work program and budget will be forwarded to you as part of the formal application.

Page Two

I look forward to your favorable review of this proposal and request that the program's first year grant request of \$200,000 be reserved pending receipt and approval of the final application.

Sincerely,

Kevin H. White
Mayor

cc: R. Kenney
R. Weinberg

12/7/71

Mr. Robert T. Kenney, Director
Boston Redevelopment Authority
City Hall - Ninth Floor
One City Hall Square
Boston, MA 02201

Dear Mr. Kenney:

In the interest of continuing and completing activities under Boston's Community Renewal Program, I urge you to seek approval from HUD for the expanded CRP work program and revised budget which has been discussed with representatives of the HUD Area Office.

In addition, I am requesting that you prepare, on behalf of my office, a formal application to HUD for additional planning funds under the '701' Comprehensive Planning Assistance Program. I understand that it will be necessary to seek these additional funds to complete the initial objectives of the CRP and to gain maximum support for the program planning functions of my office.

As you know, I encourage the continued efforts to expand the working relations which have developed between the Authority's staff and the Mayor's Office. Continuing the staff activities in developing the tools necessary for the formulation of a Boston Community Development Program are essential to the objectives of this Administration.

Sincerely,

Kevin H. White
Mayor

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OVERALL PROGRAM DESIGN

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

OVERALL PROGRAM DESIGN

INTRODUCTION AND SUMMARY

The overall program proposed for funding under the Comprehensive Planning Assistance Program is directed toward the preparation of Community Development Program for the City of Boston. Basic changes in the city's population, economic characteristics, neighborhood environment, and the effects of the city's renewal program have made it essential that the development goals of the City established in the early 1960's be reexamined. In this respect, new planning and development guidelines and objectives must be established as part of an expanded planning process within the City.

The City's present CRP will be a beginning in establishing new objectives and directions for development at the city-wide level. The major emphasis of the overall program in the Comprehensive Planning Assistance Program will be to translate these development policies into specific action programs and development projects at the neighborhood level.

Within the scope of formulating a city-wide Community Development Program, this application proposes three major activities to be completed during the first year: 1) promotion of a continuing planning process, 2) undertaking of a series of studies concerning specific housing issues, and 3) the preparation of a Community Housing Development Program.

At the request of the Mayor of Boston, the activities proposed under this application will be carried out by the Boston Redevelopment Authority, acting in its capacity as Boston's Planning Board. The total budget proposed for the first year's activities is \$300,470, of which, \$200,000 is requested as the Annual Grant Budget.

OVERALL PROGRAM DESIGN

GOALS

Within the framework of formulating a Community Development Program for the city, the activities proposed to be carried out in this planning assistance program will be focused upon achievement of several basis goals:

1. At the broadest level, the goal of this program is to establish new directions for development and community improvement which relate to the economic, social, and physical needs of the City and its many neighborhoods. Based upon experiences of the last decade, Boston's General Plan clearly is in need of major updating. The preparation of a Boston Community Development Program is in direct response to the need.

2. A second major goal of this program is to support and strengthen the program-planning function of the Mayor's office. The emphasis in this application upon developing a continuing planning process responsive to needs of Boston's neighborhoods will provide significant assistance to the Mayor's office in recommending policy guidelines for program-planning decisions.

3. A third goal of this program is to develop major program recommendations concerning the overall improvement of the quality of the environment of Boston's neighborhoods. As opposed to single-purpose development efforts, the Community Development Program will focus upon formulating recommendations which will coordinate scattered efforts and programs in order to achieve overall improvement in neighborhood environment quality.

4. A further major goal of this program will be to focus upon the achievement of adequate housing for all segments of the Boston community. Major emphasis is placed upon this goal in the first year's work program.

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GOALS, cont.

5. In support of neighborhood improvement and housing upgrading, a final goal of the program will be directed toward improving community facilities and public services throughout the City.

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100.0 COMMUNITY HOUSING DEVELOPMENT PROGRAM (First year work program)

A. Objectives:

The major emphasis on housing during the first year's activities is based on the present urgent need for improving the housing situation in the City. The impact of fundamental changes in the characteristics of Boston's population and economy, and the progress of the City's development program to date have necessitated this urgent need for reexamining the City's housing objectives, policies, and priorities. The proposed Community Housing Development Program will translate city-wide housing policies (as formulated under Boston's CRP) into specific city-wide housing action programs and development strategies at the neighborhood level.

More specifically, the objectives of this Program are:

1. to develop and maintain a continuing planning process which is responsive to the needs of neighborhoods within the City.
2. to improve the City's capability in establishing objectives, policies, priorities, and allocate resources effectively to improve the City's housing situation, and,
3. to formulate development strategies and recommend specific action programs to provide adequate housing and improve environmental quality in neighborhoods within the City.

B. Major Work Elements: First Year Work Program

The following work program is divided into three major components: 1) Continuing

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Planning Process, 2) Major Housing Issues, and 3) Community Housing Development Program Recommendations.

100.1 Continuing Planning Process

Objectives: To insure that the housing action programs will be designed to fulfill the needs of Boston's citizenry, the first year planning activities will support and strengthen the City's ability to assess and respond to community needs by improving communication between citizens and local officials. The basic objective to be achieved is to develop and maintain a continuing planning process which, during the first year's activities, will focus upon housing needs within the City's neighborhoods.

Work Elements: The specific activities that will be carried out to achieve these objectives will include:

1. Improve communications between neighborhoods and the City.
2. Provide information programs on a continuing basis.
3. Provide technical assistance to neighborhoods in formulating community objectives and priorities.

End Products: The results of activities under this work element will develop and maintain increased communication between Boston's communities and local officials. Such communication is essential in formulating recommendations concerning housing development programs within the City's neighborhoods.

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100.2 Major Housing Issues

Objectives: In formulating housing programs during the first year work program, special technical studies on specific housing issues will be carried out. The basic objective of undertaking these studies is to provide necessary information on critical housing issues which relate to the formulation of a housing development program.

Work Elements: The following are examples of special studies which will be carried out:

1. Impact of Expanding Institutions. As a major center for institutions, Boston is faced with a continually increasing housing demand generated by these institutions which aggravates the City's housing problem. Guidelines are needed to direct the City's policies toward alleviating the conflict between the housing needs generated by institutions and the housing needs of Boston's citizens.
2. Rent Control. The impact and effect of the Boston Rent Board should be evaluated. An analysis of the effectiveness of this Board compared with experiences in other cities should be useful in developing appropriate policies toward the problem of increasing rent levels.
3. Housing Development Corporations. The present and future roles of public and private housing development corporations will be evaluated and experiences such corporations have had in other cities will be examined. Recommendations will be developed pertaining to their role in terms of promoting community housing development.

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4. Abandoned Buildings. An analysis of the problem of abandoned buildings will be carried out and programs will be developed pertaining to their rehabilitation where appropriate. The basic causes that lead to building abandonment will be investigated.

End Products: The results of these special studies will provide information and program recommendations on critical housing issues within the City. The results will be used as inputs in formulating the overall Community Housing Development Program.

100.3 Community Housing Development Program Recommendations

Objectives: The specific objectives which will be achieved in the preparation of a Community Housing Development Program are: a) to identify housing needs, objectives, and priorities within the City at the community level, b) to analyze and evaluate the quality of neighborhood environments, and c) to develop program recommendations for community housing improvement.

Work Elements: Work activities will be organized under three major areas as follows:

1. Housing Needs. To determine the nature and size of existing and expected housing problems of different population groups in each community within the City, the following activities will be carried out:

- Analyze current and projected characteristics of population groups,

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- Determine housing needs and objectives of different population groups in each neighborhood,
- Examine the characteristics, location, and environmental quality of existing housing supply in different neighborhoods,
- Examine the level and quality of housing-related public services available in different neighborhoods,
- Determine the size and nature of specific housing problems for different population groups in each neighborhood,
- Establish priorities for problems which have urgent need for immediate consideration on the basis of identified objectives and values of interested community groups.

2. Neighborhood Environment. To be able to formulate community housing development programs that are related to other social and physical concerns within the community, the first year activities will include analyses and evaluations of the environmental qualities of the City's neighborhoods. The specific objectives of these analyses and evaluations are: a) to evaluate various assumptions used in determining residential environmental quality and to determine how the validity of such assumption differ from one neighborhood to the other within the city; and b) to determine criteria for environmental design that would optimize achievement of community goals in various neighborhoods.

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Examples of such characteristics that will be studied include:

- The Physical Structure of Neighborhoods: The environmental quality of existing neighborhoods will be identified and evaluated in terms of: the form, density, and character of various neighborhoods.
- Open Space: The amount and distribution of open space will be analyzed in terms of how it influences the structure of neighborhoods. Does a particular type of open space seem to be important in some neighborhoods than other? Does the availability of open space influence how people identify their neighborhoods?
- Public Services: The level of public services is a major factor in determining the quality of the environment in some neighborhoods. The level of public services are also seen to be different within various parts of the city. The evaluation of public services will include: garbage collection and street cleaning; street lighting; maintenance of parks and open space; and maintenance of streets.
- Pollution: of air and water present serious problems in some neighborhoods. Evaluation of environmental pollution will help in formulating the city's policies to alleviate these problems.

3. Action Programs. The approach toward formulating and detailing different housing action programs for the city of Boston will be carried out in two phases. The first will be the preparation of housing development strategies which will achieve the objectives established for each neighborhood. The second will be the identification of the appropriate implementation mechanisms which can be

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used to fulfill these different housing development strategies. More specifically, the activities to be carried out under each of these two phases are:

- Development Strategies
 - a. identify potential resources and alternative sites suitable for effectuating housing improvements,
 - b. develop and analyze alternative development strategies for housing and/or other appropriate uses which will improve existing and future housing situation in different neighborhoods,
 - c. determine the different steps needed for preparing the sites for development and securing community and developer interest.
 - d. determine priorities for implementing the different elements of proposed housing development strategies.
- Implementation Mechanisms
 - a. investigate City, State, and Federal programs which can be appropriate for implementing development strategies,
 - b. evaluate the use of different programs and determine the most appropriate program for implementing each development strategy.
 - c. examine the value of modifying existing programs or initiating

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new ones both at local level or city or state wide level and investigate the possibilities of their use if they prove to be more appropriate,

d. determine and evaluate potential private and public sources of financing for carrying out different improvement programs,

e. evaluate the capacity of the city's agencies and private organizations for implementing various housing programs and determine the most appropriate administrative structure which should assume the responsibility of implementation.

f. determine the appropriate administrative structure for the management and maintenance of the program once it is implemented.

Feedback between the activities under each of these two stages of formulating the action programs will be continued throughout the work. The combination of the findings of these two stages will thus yield specific action programs for housing development in the city and in each neighborhood.

End Products: The final outcome of the work activities above will be the formulation of a Community Housing Development Program for the city of Boston. This program will make recommendations for housing development and improvement at the community level. It will identify the various housing action programs that need to be implemented. This will detail: 1) the purpose of each program (related to new housing units, rehabilitation, code enforcement, finance, rent control, environmental quality, etc.); 2) the specific sites designated for each program in various

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neighborhoods; 3) the priorities of implementation of various programs as well as for each program; and 4) the federal, state, or local programs as well as other private sources of finance which are most appropriate to finance each action program.

By maintaining a continuing planning process (under work element 100.1) which will increase citizens involvement in the planning process; and by providing the technical information related to major housing issues (under work element 100.2) which are needed to improve the planning and decision-making capability of the city; this Community Housing Development Program (which will result from work element 100.3) should effectively address, response, and achieve housing objectives of various communities within the city.

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C. Estimated Cost and Manpower:

The following are the estimated costs and manpower needed to undertake the activities of the first year program. In addition to the staff members needed to achieve each objective of this program, a core staff group will be established to coordinate efforts between all activities and to provide general services needed for any objective.

100.0--Core Staff:

	Annual Salary Level Per Member	% Annual Time Charged to CPAP	Annual Salary Charged to CPAP	Total Cost (1st Year)
- Staff				
1 Project Director	16,000	100%	16,000	
4 Planning Aides	7,000	100%	28,000	
2 Secretaries	7,000	100%	14,000	58,000
- Other Public Agencies				
N.A.				N.A.
- Consultants				
1 Housing Consultant			14,000	14,000

100.1 -Continuing Planning Process:

- Staff				
8 Planners	12,000	25%	24,000	
2 Urban Designers	12,000	25%	6,000	30,000

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-	Other Public Agencies					
	N.A.					N.A.
-	Consultants					
	N.A.					N.A.
	100.2-- <u>Major Housing Issues:</u>					
-	Staff					
	1 Planning Officer	14,000	50%	7,000		
	2 Senior Planners	12,000	50%	12,000		19,000
-	Other Public Agencies					
	N.A.					N.A.
-	Consultants					
	2 Specialized Housing Experts			15,000		15,000
	100.3-- <u>Community Housing Development Program:</u>					
	100.3/a. <u>Housing Needs:</u>					
-	Staff					
	1 Planning Officer	14,000	50%	7,000		
	1 Senior Planner	12,000	50%	6,000		
	2 Urban Designers	12,000	25%	6,000		19,000
-	Other Public Agencies					
	N.A.					N.A.

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- Consultants

N.A.

N.A.

100.3/b. Neighborhood Environment:

- Staff

1 Planning Officer	14,000	75%	10,500
1 Urban Designer	13,500	100%	13,500
1 Architect	14,000	100%	14,000

38,000

- Other Public Agencies

N.A.

N.A.

- Consultants

1 Environmental Consultant			7,000
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7,000

100.3/c. Action Program:

- Staff

2 Planning Officers	14,000	50%	14,000
2 Senior Planners	12,000	50%	12,000
2 Urban Designers	12,000	50%	12,000

38,000

- Other Public Agencies

N.A.

N.A.

- Consultants

N.A.

N.A.

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

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Statement of Budget Estimates:

This statement sets forth an explanation of the estimated costs of activities in the first year program of the "701" Comprehensive Planning Assistance Program.

	Estimated Costs in Dollars
1. Direct Staff Salaries (See section D above)	\$202,000
2. Employee Benefit Contributions--15% of direct staff salaries (12% for retirement and 3% for health insurance)	\$ 30,300
3. Services by Other Public Agencies	N.A.
4. Consultant Services	\$ 36,000
5. Overhead Costs	
- 12% of staff salaries including benefits (rental of space and office equipment, office supplies, printing, and misc.)	\$ 27,876
- Travel	\$ 600
- Reproduction and Publication (essential project reports and documents)	\$ 2,000
6. Sub Total	\$298,776
7. Project Inspection Fee	\$ 1,694
TOTAL	<u>\$300,470</u>

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
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D. Sources of Funds

Non-federal	\$100,470
701-federal	\$200,000
Other-federal	<u>N.A.</u>
TOTAL	\$300,470

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM

Department of Housing and Urban Development

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200.0 SECOND AND THIRD YEAR'S ACTIVITIES

A. Objectives

As noted previously, the overall objectives of the Comprehensive Planning Assistance Program is to formulate a city-wide Boston Community Development Program. In addition to the housing component of this program which is proposed for funding during the first year activities, other major areas of concern have been identified as major work elements.

B. Major Work Elements

1. Economic Development

Problems involving economic development in Boston have several critical aspects.

- a. Job opportunities for persons having limited skills are becoming increasingly scarce in the City.

The 701 Program will identify those types of businesses and industries which offer employment opportunities to persons having limited skills, and at the same time, offer training programs for individuals desiring to up-grade their employment situations.

The 701 Program will develop programs to attract such firms to locate in the City in either presently underutilized space or in new site locations.

- b. Despite vast new construction within the central core of the City, substantial numbers of businesses and industries have continued to seek new locations in the suburbs thereby eroding the City's tax base.

The 701 Program will identify mechanisms and new development sites whereby needed existing commercial and industrial uses will be encouraged to remain in the City and whereby new commercial and industrial activities can be encouraged to come into the City.

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2. Land Use & Zoning

Problems relating to land use are prevalent throughout the City and have far reaching implications not only for the quality of life in each area but also with regard to development opportunities for housing, business and industrial activities.

- a. Despite the fact that Boston has perhaps 25 miles of shoreline along Boston Harbor, the Neponset River and the Charles River, few segments of the waterfront are readily accessible to people living in nearby neighborhoods.

The 701 Program will identify areas along the shoreline which can be developed for people oriented uses such as housing, recreational and commercial activities.

- b. Throughout the City incompatible uses exist side by side which are detrimental to the environmental quality of Boston's neighborhoods. In many instances the juxtaposition of such uses is a direct result of the City's zoning regulations.

The 701 Program will review and evaluate Boston's zoning code and will recommend appropriate revisions so as to eliminate haphazard land use patterns and provide a framework for more rational land use development.

The 701 Program will identify appropriate areas of the City where blighting land use patterns exist and recommend mechanisms for eliminating them and for creating new opportunities for appropriate types of land use patterns.

3. Parks and Recreation

Although many parts of Boston are served by large amounts of park land, most

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Department of Housing and Urban Development

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areas in the City suffer from inadequate parks and recreation facilities.

The 701 Program will evaluate Boston's present park system and recommend mechanisms for enhancing existing parks and playgrounds and to find sites for new parks in neighborhoods presently under-served.

The 701 Program will identify those areas which are significant for conservation purposes and recommend appropriate programs which could be implemented to protect such areas.

4. Education

Despite the City's fine record during the past several years in constructing new public schools in the city, the majority of existing schools continue to be old and obsolete.

The 701 Program will review the City's school construction program and recommend priorities for school construction during the next 5 to 10 years.

In doing so, the 701 Program will seek to identify potential sites for new school construction in priority neighborhoods.

5. Public Safety

Although substantial strides have been taken during the last decade in constructing new fire stations and police stations, most facilities of this kind throughout the City are old and obsolete.

The 701 Program will review the City's program for public safety facilities and update it by recommending new priorities for construction of such facilities during the next 5 to 10 years.

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6. Transportation

Although studies are now being carried out at the city-wide and regional levels for improving major transportation systems, much remains to be done at the neighborhood level. Issues at the neighborhood level include such problems as the need for street reconstruction, street lighting, signalization, and channelization of traffic, more convenient bus routes and schedules, and additional rapid transit stops.

The 701 Program will review the overall transportation needs of each district of the City and recommend priorities for implementing programs designed to improve the system.

7. Public Health

Although substantial advances are currently being made in the health field in the City with the proposed construction of major medical facilities and services, the relationship between such developments and local neighborhood health needs remain largely unclear.

The 701 Program will review the City's systems for delivery in each district such services and programs as preventive medicine, neighborhood clinics, mental health care, rat control, air and water pollution, etc. In doing so, the 701 Program will investigate mechanisms whereby large medical institutions can relate their services and resources to the everyday health needs of local neighborhoods.

8. Community Appearance

An important but often neglected aspect of community development planning concerns the aesthetic and design elements of the community or more simply, its

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM

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appearance; including the design of new buildings and public facilities, the "image" of the community (tree planting, sign control, etc.).

The 701 Program will seek to develop mechanisms and programs for improving and enhancing the appearance of each neighborhood in the City.

9. Public Services

Directly related to community appearance are the many public services provided by the City which can make the difference between the City being a clean, attractive and comfortable place in which to live and work or being an undesirable place in which to exist. Such services include refuse collection, street cleaning and maintenance, maintenance of public facilities and open spaces, annual cleanup campaigns, etc.

The 701 Program will seek to develop mechanisms for improving the quality of city services and will recommend improved methods and procedures for maintaining streets, controlling litter, and maintaining public facilities and parks.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
OVERALL PROGRAM DESIGN WORK SCHEDULE

PROJECT NO.

APPLICANT: Boston Redevelopment Authority

[illegible]

ANNUAL WORK PROGRAM SUMMARY

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

ANNUAL WORK PROGRAM SUMMARY

The following table summarizes the work items identified under the first year's activities (100.0 - Housing Development Program).

REF. NO. (1)	SUBCATEGORY OBJECTIVE (2)	STAFF SALARIES (3)	SERVICES BY OTHER PUBLIC AGENCIES (4)	CONSULTANT SERVICES (5)	OVERHEAD COSTS (6)	TOTAL COSTS (7)
100.0	HOUSING DEVELOPMENT					
100.0	Housing Development Program					
	Core Staff	58,000.00	N/A	14,000.00		
100.1	Continuing Planning Process	30,000.00	N/A	N/A		
100.2	Major Housing Issues	19,000.00	N/A	15,000.00		
100.3	Community Housing Development Program					
	-Housing Needs	19,000.00	N/A	N/A		
	-Neighborhood Environment	38,000.00	N/A	7,000.00		
	-Action Program	38,000.00	N/A	N/A		
	TOTAL	202,000.00	N/A	36,000.00	40,776.00	298,776.00

ANNUAL GRANT BUDGET
HUD 6703

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM

Department of Housing and Urban Development

ANNUAL GRANT BUDGET

The following form details the budget requested for the first year's activities outlined in this application.

The total project cost is \$300,470; of which \$200,000 is requested as the first year grant, and \$100,470 is the local matching share of the project cost.

The \$100,470 local share will be provided in staff services by the Boston Redevelopment Authority funded from the Authority's Planning Account Budget. The Planning Account Budget is an annual appropriation to the Authority from the City of Boston for the purpose of funding the Authority's planning activities as the City's official Planning Board.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMPREHENSIVE PLANNING ASSISTANCE PROGRAM ANNUAL GRANT BUDGET			2. PROJECT NUMBER (U. H. 1000) 3. FISCAL YEAR 4. DATE OF FISCAL YEAR ENDING (Complete only if this is a revised budget)	
5. FEDERAL SHARE TABLE 2/3 (X) 3/4 () CONTINUED ()			6. PROJECT FUNDS REQUESTED 1200,000.00 100,470.00 300,470.00	
7. NAME OF REVISION PROJECT PERIOD () N/A PROJECT COST () SCOPE OF WORK ()			8. PROJECT PERIOD FROM March 1, 1972 TO March 1, 1973	
9. COSTS ALLOCATION CATEGORY NO.			10. APPROVAL OF THE ABOVE AMOUNT AND FOR THE PROJECT PERIOD SHOWN IS HEREBY REQUESTED.	
100.0 HOUSING DEVELOPMENT PROGRAM Core Staff 100.1 Continuing Planning Process 100.2 Major Housing Issues 100.3 Community Housing Development Program -Housing Needs -Neighborhood Environment -Action Program			SUB-TOTAL 298,776.00 40,776.00 36,000.00 300,470.00	
STAFF SALARIES 58,000.00 30,000.00 19,000.00 19,000.00 38,000.00 38,000.00 202,000.00			PROJECT INSPECTION FEE 1,694	
SERVICES BY OTHER PUBLIC AGENCIES N/A N/A N/A N/A N/A N/A N/A			TOTAL 300,470.00	
CONSULTANT SERVICES 14,000.00 N/A 15,000.00 N/A 7,000.00 N/A 36,000.00			OVERHEAD COSTS 40,776.00	
APPROVED BY SIGNATURE OF AUTHORIZED OFFICER DATE			APPROVED BY SIGNATURE DATE	

* In addition to Employee Benefit Contributions and the usual Overhead costs, estimates in this column include \$600.00 for travel expenses and \$2,000.00 for reproduction and publication (essential project reports and documents).

ORGANIZATIONAL CHARACTERISTICS STATEMENT

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

ORGANIZATIONAL CHARACTERISTICS STATEMENT

The Boston Redevelopment Authority, established in accordance with General Laws, Chapter 121, as amended by Chapter 150, Acts of 1957, has the sole responsibility for urban renewal activities in the City of Boston.

Under Chapter 652, Acts of 1960 (Mass. Gen. Laws, Chapter 121A), the City Planning Board was merged with the Boston Redevelopment Authority, and the functions, duties and responsibilities for city-wide planning and development became the responsibilities of the Boston Redevelopment Authority.

The Boston Redevelopment Authority is a semiautonomous authority consisting of five board members, four of whom are appointed by the Mayor of Boston (with City Council approval) and one of whom is appointed by the Governor of Massachusetts.

The following tables provide information concerning the Authority's staff and salary ranges for positions within the Authority.

Boston Redevelopment Authority

Position Classifications (1)

(GRADE & SALARY RANGE)

GRADE 1	\$4,100 - \$5,122
	1. Clerk Typist I
	2. Messenger
GRADE 2	\$4,400 - \$5,505
	1. Clerk Typist II
	2. Development Aide I
GRADE 3	\$4,700 - \$5,888
	1. Clerk Typist III
	2. Development Aide II
	3. Clerk Stenographer I
	4. Draftsman Apprentice I
GRADE 4	\$5,011 - \$6,272
	1. Senior Clerk Typist
	2. Development Aide III
	3. Apprentice Draftsman II
	4. Clerk Stenographer II
	5. Receptionist I
	6. Matron
	7. Switchboard Operator I
GRADE 5	\$5,400 - \$6,782
	1. Development Assistant I
	2. Senior Clerk Stenographer
	3. Draftsman I
	4. Receptionist II
	5. Switchboard Operator II
	6. Assistant Cashier
	7. Bookkeeper I

(1) As of August 1, 1969

GRADE 5 (continued)

8. Management Aide I
9. Secretary Stenographer I

NOTE: Grades 1-5 excluding clerical & clerical related positions are primarily training positions for Co-ops or Subprofessional recruited in special programs.

GRADE 6 \$5,900 - \$7,419

1. Development Assistant II
2. Draftsman II
3. Senior Receptionist
4. Secretary Stenographer II
5. Architectural Draftsman I
6. Senior Switchboard Operator
7. Employee Benefits Assistant
8. Bookkeeper II
9. Cashier I
10. Graphics Designer I
11. Management Aide II
12. Supply Clerk

GRADE 7 \$6,500 - \$8,185

1. Draftsman III
2. Secretary-Stenographer III
3. Architectural Draftsman II
4. Administrative Clerk I
5. Graphics Designer II
6. Cashier II
7. Claims Examiner I
8. Technician I
9. Rehabilitation Construction Analyst I
10. Neighborhood Organization Specialist I
11. Relocation Specialist I
12. Superintendent of Maintenance
13. Rehabilitation Finance Specialist I

GRADE 7 (continued)

14. Business Relocation Specialist I
15. Supply and Graphic Reproduction Assistant

GRADE 8 \$7,200 - \$9,079

1. Senior Draftsman I
2. Administrative Secretary
3. Architectural Draftsman III
4. Graphics Designer III
5. Administrative Clerk II
6. Superintendent of Maintenance II
7. Business Relocation Specialist II
8. Relocation Specialist II
9. Rehabilitation Finance Specialist II
10. Rehabilitation Construction Analyst II
11. Neighborhood Organization Specialist II
12. Technician II
13. Planner I
14. Transportation Planner I
15. Business Claims Examiner I
16. Site Office Manager Asst.
17. Field Inspector I
18. Demolition Inspector I
19. Superintendent of Property Management I
20. Accountant I
21. Office Manager
22. Settlement Clerk
23. Traffic Department Liaison

GRADE 9 \$8,000 - \$10,100

1. Senior Draftsman II
2. Executive Secretary
3. Cashier Supervisor

GRADE 9 (continued)

4. Administrative Clerk III
5. Accountant II
6. Real Estate Assistant I
7. Business Relocation Specialist III
8. Relocation Specialist III
9. Rehabilitation Finance Specialist III
10. Rehabilitation Construction Analyst III
11. Neighborhood Organization Specialist III
12. Technician III
13. Demolition Inspector II
14. Field Inspector II
15. Assistant Site Office Manager
16. Planner II
17. Transportation Planner II
18. Administrative Assistant I
19. Superintendent of Property Management II
20. Research Analyst I
21. Assistant Office Services Manager
22. Senior Architectural Draftsman
23. Librarian
24. Rental Assistant
25. Relocation Claims Examiner III
26. Technician III

GRADE 10 \$8,900 - \$11,249

1. Chief Draftsman
2. Purchasing Assistant
3. Personnel Assistant
4. Special Personnel Programs Assistant
5. Accountant III
6. Real Estate Assistant II

GRADE 10 (continued)

7. Preservation Planner I
8. Business Relocation Specialist IV
9. Relocation Specialist IV
10. Rehabilitation Finance Specialist IV
11. Rehabilitation Construction Analyst IV
12. Neighborhood Organization Specialist IV
13. Technician IV
14. Site Office Manager I
15. Planner III
16. Transportation Planner III
17. Administrative Assistant II
18. Office Services Manager
19. Research Analyst II
20. Civil Engineer I
21. Architect I
22. Compliance Assistant I

GRADE 11 \$9,900 - \$12,525

1. Accountant IV
2. Assistant Legal Officer I
3. Senior Business Relocation Specialist
4. Senior Relocation Specialist
5. Senior Rehabilitation Finance Specialist
6. Senior Rehabilitation Construction Analyst
7. Senior Neighborhood Organization Specialist
8. Senior Technician
9. Site Office Manager II
10. Planner IV
11. Transportation Planner IV
12. Administrative Assistant III
13. Senior Business Relocation Claims Examiner I

GRADE 11 (continued)

14. Architect II
15. Chief Research Analyst I
16. Real Estate Assistant III
17. Deputy Comptroller
18. Civil Engineer II

GRADE 12 \$11,000 - \$13,929

1. Chief Graphic Designer
2. Purchasing Agent
3. Chief Accountant
4. Assistant Real Estate Officer I
5. Senior Business Relocation Specialist
6. Relocation Officer I
7. Rehabilitation Finance Officer I
8. Rehabilitation Officer I
9. Executive Officer Citizens Advisory Committee
10. Senior Planner
11. Senior Transportation Planner
12. Administrative Assistant IV
13. Chief Research Analyst II
14. Civil Engineer III
15. Architect III
16. Assistant Legal Officer II
17. Zoning Officer
18. Supply & Graphic Reproduction Officer
19. Business Relocation Claims Officer
20. Sr. Business Relocation Claims Examiner II
21. Chief, Work Study Program

GRADE 13 \$12,200 - \$15,461

1. Assistant Personnel Officer
2. Assistant Legal Officer III
3. Rehabilitation Finance Officer II
4. Rehabilitation Officer II
5. Planning Officer I
6. Transportation Planning Officer I
7. Senior Administrative Assistant I
8. Civil Engineer IV
9. Architect IV
10. Contract Compliance Officer
11. Chief Negotiator
12. Coordinator
13. Senior Land Architect I
14. Relocation Officer II
15. Office Manager

GRADE 14 \$13,500 - \$17,119

1. Legal Officer I
2. Senior Administrative Assistant II
3. Planning Officer II
4. Director of Property Management
5. Civil Engineer V
6. Transportation Planning Officer II
7. Technical Services Director
8. Educational Programs Officer
9. Systems Analyst
10. Senior Architect Chief Planning Design Officer
11. Senior Architect Senior Design Review Officer/Rehab.
12. Deputy Director of Family Relocation

GRADE 15 \$14,900 - \$18,905

1. Personnel Officer
2. Assistant Real Estate Officer IV
3. Assistant General Counsel I
4. Project Director
5. Senior Administrative Assistant III
6. Civil Engineer VI
7. Chief Transportation Planning Officer
8. Budget Officer
9. Comptroller
10. Community Renewal Program Director
11. Architectural Coordinator, Design Review Assistant
12. Architectural Coordinator, Chief Planning Design
13. Senior Economist
14. Chief of New Construction
15. Chief of Rehabilitation
16. Chief Planning Officer
17. Legal Officer II
18. Project Director I
19. Architectural Coordinator, Chief Project Design

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

ORGANIZATIONAL CHARACTERISTICS STATEMENT

AGENCY REPRESENTATION	TOTALS		Male	Female	White (non Minority)	Negro	Spanish American	Oriental	American Indian	Other Minority	Elected Officials
	Filled	Auth.									
Policy Body Exec. Comm.	5	5	5								
STAFF POSITIONS	337 ^(a)	337	212	125	293	37	4	1		2	
FULL TIME Professional Sub-Prof. Maint. Men	195 125 17	195 125 17	143 35 17	52 90 0	168 109	20 16	4	1		2	
PART TIME PROFESSIONAL Sub-Prof. Co-Op Bldg. Serv. Emp.	5 14 22	5 14 22	0 8 18	5 6 4	3 12 12	1 2 10		1			

* TOTAL AREAWIDE Population 641,071 (City of Boston, 1970 Census)
POPULATION with Areawide Representation N/A (See previous statement)
NUMBER of Governments Represented N/A (See previous statement)
NUMBER of Governments not Represented N/A (See previous statement)

* VOTING FORMULA

1 Vote per Government

Combination to above

Vote according to population

Other (Specify) (See previous statement)

(a) Fluctuates dependent on program changes in emphasis year to year, special grants, and HUD, State and City funding.

REVIEW COMMENTS

COMPREHENSIVE PLANNING ASSISTANCE PROGRAM
Department of Housing and Urban Development

REVIEW COMMENTS

In accordance with HUD procedures and Office of Management and Budget Circular A-95 guidelines, the Boston Redevelopment Authority has notified the Metropolitan Area Planning Council and the Commonwealth of Massachusetts Office of Program Planning Coordination of its intention to file an application for funding under HUD's Comprehensive Planning Assistance Program. In addition, copies of this application have been forwarded to these agencies.

Copies of letters forwarded to these agencies and copies of all comments received to date are included in this application.

Boston Redevelopment Authority

Robert T. Kenney / Director

City Hall
Room 900, 1 City Hall Square
Boston, Massachusetts 02201
Telephone (617) 722-4300

DEC 21 1971

Mr. Richard Doherty
Executive Director
Metropolitan Area Planning Council
44 School Street
Boston, Massachusetts

Dear Mr. Doherty: *Richard*

In accordance with the requirements of the Department of Housing and Urban Development for comprehensive planning assistance grants, I am notifying you of the City of Boston's intent to file an application for '701' funds within the near future. This application will be filed by the Boston Redevelopment Authority at the request of Mayor Kevin H. White.

For your information and review, I am enclosing a copy of the preliminary work program which will be included as a part of the formal application.

Sincerely,



Robert T. Kenney
Director

cc: A. Weinberg

Enclosure

Murray (Linton)

Boston Redevelopment Authority

City Hall
Room 900, 1 City Hall Square
Boston, Massachusetts 02201
Telephone (617) 722-4300

Robert T. Kenney / Director

DEC 22 1971

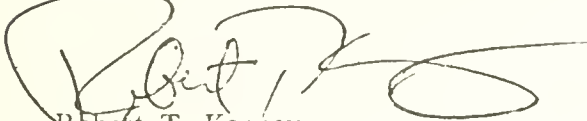
Mr. Robert Martin, Director
Office of Planning Programming Coordination
Room 909
100 Cambridge Street
Boston, Massachusetts

Dear Mr. Martin:

In accordance with the requirements of the Department of Housing and Urban Development for Comprehensive Planning Assistance Grants, I am notifying you of the City of Boston's intent to file an application for "701" funds by January 31, 1972. This application will be filed by the Boston Redevelopment Authority at the request of Mayor Kevin H. White.

For your information and review, I am enclosing a copy of the preliminary work program which will be included as a part of the formal application.

Sincerely,

A large, stylized handwritten signature in dark ink, appearing to read 'Robert T. Kenney', is written over the typed name.

Robert T. Kenney
Director

RK/rd

Enclosure-program.

cc: R. Weinberg

Boston Redevelopment Authority

Robert T. Kenney / Director

City Hall
Room 900, 1 City Hall Square
Boston, Massachusetts 02201
Telephone (617) 722-4300

Mr. Richard Doherty
Executive Director
Metropolitan Area Planning Council
44 School Street
Boston, MA

Dear Mr. Doherty:

On December 21, 1971, I notified the Metropolitan Area Planning Council of the City of Boston's intent to file an application to the Department of Housing and Urban Development for a grant under the 701 Comprehensive Planning Assistance Program.

In accordance with HUD procedures and Office of Management and Budget Circular A-95 Guidelines, I am forwarding to you a copy of the final application to HUD for funding under the 701 Program.

As part of the Overall Program Design contained in this application, the Annual Work Program requests a grant in the amount of \$200,000 for the twelve-month period beginning with the date of approval. The major emphasis of this first year work program will be placed upon the formulation of a Boston Community Housing Development Program. Other activities will be undertaken in support of the development of this program.

I look forward to your favorable review and comment on this application.

Sincerely,

Robert T. Kenney
Director

cc: Kevin H. White, Mayor

Boston Redevelopment Authority

Robert T. Kenney / Director

City Hall
Room 900, 1 City Hall Square
Boston, Massachusetts 02201
Telephone (617) 722-4300

Mr. Robert Marden, Director
Office of Planning and Program Coordination
Room 909
100 Cambridge Street
Boston, MA

Dear Mr. Marden:

On December 22, 1971, I notified your office of the City of Boston's intent to file an application to the Department of Housing and Urban Development for a grant under the 701 Comprehensive Planning Assistance Program.

In accordance with HUD procedures and Office of Management and Budget Circular A-95 Guidelines, I am forwarding to you a copy of the final application to HUD for funding under the 701 Program.

As part of the Overall Program Design contained in this application, the Annual Work Program requests a grant in the amount of \$200,000 for the twelve month period beginning with the date of approval. The major emphasis of this first year work program will be placed upon the formulation of a Boston Community Housing Development Program. Other activities will be undertaken in support of the development of this program.

I look forward to your favorable review and comment on this application.

Sincerely,

Robert T. Kenney
Director

cc: Mayor Kevin H. White

COMPLIANCE WITH HUD CIVIL RIGHTS
HUD 41901

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

ASSURANCE OF COMPLIANCE
WITH DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
REGULATIONS UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The Boston Redevelopment Authority
(name)

(hereinafter called the

"Applicant") HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352 and all requirements imposed by or pursuant to the Regulations of the Department of Housing and Urban Development (24 CFR, Subtitle A, Part I) issued pursuant to that Title, to the end that, in accordance with Title VI of the Act and the Regulations, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department of Housing and Urban Development, and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department of Housing and Urban Development, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision or similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department of Housing and Urban Development.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal loans, advances, grants, properties, contracts or other Federal financial assistance extended after the date hereof to the Applicant by the Department of Housing and Urban Development, including installment payments after such date on account of application for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Dated _____

Boston Redevelopment Authority
(Applicant)

1 City Hall Square
Boston, Massachusetts 02201
(Applicant's Mailing Address and Zip Code)

BY _____
(Authorized Official)
Robert T. Kenney, Director

RESOLUTION AUTHORIZING FILING OF APPLICATION

CERTIFICATE OF VOTE

The undersigned hereby certifies as follows:

(1) That he is the duly qualified and Acting Secretary of the Boston Redevelopment Authority, hereinafter called the Authority, and the keeper of the records, including the journal of proceedings of the Authority.

(2) That the following is a true and correct copy of a vote as finally adopted at a meeting of the Authority held on _____ and duly recorded in this office:

Copies of a memorandum dated January 27, 1972, were distributed regarding "Comprehensive Planning Assistance Program".

On motion duly made and seconded, it was unanimously

VOTED: That the Director be authorized to proceed with submission

of an application to the Department of Housing and Urban

Development for a Comprehensive Planning Assistance Program

grant.

(3) That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of the Authority voted in a proper manner and all other requirements and proceedings under law incident to the proper adoption or the passage of said vote have been fulfilled, carried out and otherwise observed.

(4) That if an impression of the seal has been affixed below, it constitutes the official seal of the Boston Redevelopment Authority and this certificate is hereby executed under such official seal.

(5) That Robert T. Kenney is the Director of this Authority.

(6) That the undersigned is duly authorized to execute this certificate.

IN WITNESS WHEREOF the undersigned has hereunto set his hand this _____ day of _____ 197____.

BOSTON REDEVELOPMENT AUTHORITY

By _____
Secretary

